



EQUINE GUELPH  
helping horses for life

## Setting up your workshop

This workshop requires a little research and preparation.

There is a large amount of content but all content may not be practical for all situations so please pick and choose what suits your needs.

Tip – if you are going to conduct the barn safety and fire safety checklists it is practical to do them at the same time. Simply assign one person the barn safety checklist and another the fire safety and walk through the facility as one group.

### THE FACILITY

This workshop requires a room appropriate for slide presentations, barn/stable and arena. Consider facilities for breaks/lunch and washrooms.

The arena must be large enough to accommodate 6 to 10 horses, handlers and students; the sides of the arena must be sturdy – wood or pipe panels – and tall enough to contain the horses – a minimum of four feet high.

Make sure the facility operators will keep people not involved with the class away from the arena. You want the environment to be as stable and safe as possible.

Each class will require insurance. This may be provided by the facility and/or the agency. Be sure to check that all volunteers (human and equine) and students, and the facility are covered. If the facility holds horse shows they will already have a source for insurance.

### GOOD LUCK AND HAVE FUN